



KRISHNA INSTITUTE OF MEDICAL SCIENCES "DEEMED TO BE UNIVERSITY", KARAD

Accredited by NAAC with 'A' Grade (CGPA: 3.20 on 4 Point Scale)
An ISO 9001:2015 Certified University

Declared U/s 3 of UGC ACT, 1956 vide Notification no.F.9-15/2001-U.3 of the Ministry of Human Resource Development, Govt. of India
Karad, Dist. : Satara (Maharashtra State) Pin : 415110
Website : www.kimskarad.in

Tel : 02164-241555-8 Fax: 02164-243272/242170
E-mail: registrar@kimskarad.in

10.09.2018

NOTICE

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on Monday, 24th September 2018, at 11.30 am in IQAC Meeting Hall, Krishna Institute of Medical Sciences "Deemed To Be University", Karad.

All members are requested to attend the same.

Co-ordinator

IQAC

AGENDA

1. Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting held on Tuesday, 26th June 2018.
2. Matters arising out of the Minutes of previous Meeting.
3. Consideration of AQAR for Academic Year 2017-2018.
4. Consideration of Academic Administrative Audit for the Academic Year 2017-18.
5. Consideration of data compiled for participation in NIRF.
6. University ISO Surveillance 9001 : 2015 Audit.
7. Feedback Analysis for the Academic Year 2017-2018.
8. Any other matter with the permission of the chair.



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MINUTES OF THE UNIVERSITY INTERNAL QUALITY ASSUARANCE CELL

HELD ON MONDAY, 24TH SEPTEMBER 2018, AT 11.30 AM

The meeting of University Internal Quality Assurance Cell was held on Monday, 24th September 2018, at 11.30 am in IQAC Meeting Hall. Hon'ble Vice-Chancellor, Dr. Mrs. Neelima Malik was in the Chair.

The following members were present :

S. N.	Name	Designation	Designation
1	Hon'ble Dr. Mrs. Neelima Malik	Vice Chancellor	Chairperson
2	Dr. M. V. Ghorpade	Registrar	Co-ordinator / Director of the IQAC
3	Dr. (Mrs.) Rajani Gaonkar	Controller of Examination	Member
4	Mr. P. D. John	Finance Officer	Member
5	Dr. Arun Risbud	Director of Research	Member
6	Dr. D. K. Agarwal	Additional Director of Research	Member
7	Dr. A. Y. Kshirsagar	Medical Director	Member
8	Dr. S. T. Mohite	Dean, Faculty of Medical Sciences	Member
9	Dr. Shashikiran N. D.	Dean,	Member

		Faculty of Dental Sciences	
10	Dr. G. Varadharajulu	Dean, Faculty of Physiotherapy	Member
11	Dr. Mrs. Vaishali Mohite	Dean, Faculty of Nursing Sciences	Member
12	Dr. S. C. Kale	Dean, Faculty of Allied Sciences	Member
13	Dr. P. M. Durgawale	Head, Department of Community Medicine, Faculty of Medical Sciences	Member
14	Dr. M. P. Ambali	Professor, Department of Anatomy, Faculty of Medical Sciences	Member
15	Dr. S. R. Patil	President, KIMS Alumni Association	Member
16	Dr. R. C. Doijad	Dean, Krishna Institute of Pharmacy, Faculty of Allied Sciences	Invitee
17	Ms. Archana Kaulagekar	Assistant Registrar (Academics) & ISA	Invitee
18	Mr. S. A. Mashalkar	Assistant Registrar (Estate & Security)	Invitee
19	Dr. Supriya Patil	Dean Academics, Faculty of Medical Sciences	Invitee
20	Dr. Renuka Pawar	Dean Academics, Faculty of Dental Sciences	Invitee
21	Dr. Poovishnu devi	Dean Academics, Faculty of Physiotherapy	Invitee
22	Mrs. Snehal Masurkar	Dean Academics, Faculty of Allied Sciences	Invitee
23	Dr. Arun Patil	Deputy Director of Research	Invitee
24	Dr. Mahadeo Shinde	Professor, Faculty of Nursing Sciences	Invitee

Leave of absence was granted to:

S. N.	Name	Designation	Designation
1	Dr. Sachin Gugwad	Reader, Department of Pedodontics, Faculty of Dental Sciences	Member
2	Shri. Vinayak Bhosale	Member BOM	Member
3	Mr. Pavan Raje Bhosale	Vice-dean, Faculty of Medicine	Member
4	Dr. Lalit Bhushan Waghmare	Dean of Interdisciplinary Health Sciences, DMIMSDU, Wardha	Member
5	Dr. Veena Prakashe	Information Scientist, RTM Nagpur University, Nagpur	Member
6	Mr. R. K. Salunkhe	Assistant Registrar (Administration)	Invitee
7	Mrs. Sheetal Samson C. P.	Dean Academics, Faculty of Nursing Sciences	Invitee

Quorum being established, the meeting was duly constituted.

Co-ordinator IQAC of the University welcomed all the members. Business was transacted as per the agenda and following resolutions were adopted.

IQAC/01/01/18-19 Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting held on Tuesday, 26th June 2018.

Action taken report of last meeting held on Tuesday, 26th June 2018 were read out and noted (As per Appendix).

IQAC/01/02/18-19 Matters arising out of the Minutes of previous Meeting.

No points came for discussion from the minutes of previous meeting held on Tuesday, 26th June 2018.

IQAC/01/03/18-19 Consideration of AQAR for Academic Year 2017-2018.

Co-coordinator of Internal Quality Assurance Cell (IQAC) informed the members that it was mandatory to submit the AQAR to NAAC and upload it on the University website.

In view of this the AQAR for the Academic Year 2017-2018 was presented before the members.

The AQAR was discussed in detail. Members suggested few corrections.

Apart from the corrections suggested the rest of the AQAR was noted with satisfaction.

It was resolved to submit the AQAR after making the necessary corrections to the Academic council and finally to Board of Management for the final approval before uploading it on the website and submitting it to NAAC.

IQAC/01/04/18-19 Consideration of Academic Administrative Audit for the Academic Year 2017-18.

Dr. D. K. Agarwal, Additional Director of Research presented before the members the report of the Academic Administrative Audit for the Academic Year 2017-2018. Dr. D. K. Agarwal was the co-ordinator for this audit which was conducted by external experts it was conducted during 08.09.2018 to 12.09.2018. The SWOC analysis was presented along with the proposed action

taken report and the remedial measures. There was a lot of discussion and deliberation and the members gave suggestions regarding the same.

The report of AAA presented by Dr. D. K. Agarwal with the action plan was noted with satisfaction.

IQAC/01/05/18-19 Consideration of data compiled for participation in NIRF.

Dr. D. K. Agarwal, Additional Director of Research presented before the members the data compiled for participation in NIRF. The presentation was pertaining to the weightages and the total score generated at the end of the exercise. Members participated in the deliberations and discussion related to the matter. Hon'ble Vice-Chancellor gave suggestions to review the areas where the score was less.

It was noted that there were some areas in which the performance was not satisfactory, in view of this it was resolved to appoint the committee under the chairmanship of Hon'ble Vice-chancellor to review the areas where the weightages and score were not satisfactory.

IQAC/01/06/18-19 University ISO Surveillance 9001 : 2015 Audit.

Coordinator IQAC informed the members that the University was certified as an ISO 9001 : 2015 Certified University in the year 2017. Further it was informed to the members that the 1st surveillance audit would be conducted in the last week of November 2018 or 1st week of December 2018. It was also informed that preparation for the surveillance audit has been initiated.

Registrar who is the management representative for ISO certification was entrusted the task to carry out the responsibility.

IQAC/01/07/18-19 Feedback Analysis for the Academic Year 2017-2018.

Co-ordinator IQAC submitted the Feedback from the stake holders for the Academic Year 2017-2018. The analysis of the same was done and it was resolved to take action on the implementable points.

IQAC/01/08/18-19 Any other matter with the permission of the chair.

There being no other point raised by any member, the meeting was concluded with Vote of Thanks to the Chair.

The minutes were read out and confirmed.



**Co-ordinator, IQAC
KIMS "Deemed To Be University", Karad.**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



**Vice-Chancellor & Chairman
KIMS "Deemed To Be University", Karad.**

**Vice Chancellor
Krishna Institute of Medical Sciences
"Deemed To Be University", Karad**



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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 26th June 2018.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 26th June 2018.

Resolution No. IQAC/04/04/17-18

Preparation of AQAR for Academic Year 2017-2018 as per the revised accreditation framework.

Particulars	Action to be taken by	Status of compliance
<p>Co-ordinator IQAC informed the members that this was the third quarter of the Academic Year 2017-2018. The AQAR for the Academic Year 2017-2018 needs to be prepared, so that it can be submitted to NAAC in time.</p> <p>After a lot of discussion it was resolved to authorize Hon'ble Chairman to constitute a editorial board (core team) for preparation of the same.</p>	Coordinator IQAC	Complied. As per guidelines from NAAC received on 02 nd July 2018, AQAR has to be submitted in the old format. In reference to this, AQAR is to be placed in ensuing IQAC meeting to be approved and submitted to Board of Management for further approval and uploading on the Institutional website.


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KIMSDU, KARAD

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Resolution No. IQAC/04/05/17-18 Develop course on Human Values and Professional Ethics.

Particulars	Action to be taken by	Status of compliance
<p>Co-ordinator IQAC informed the members that Dr. Sujata Kanetkar, Convener of Value Education Cell, has proposed to design a course on Human Values and Professional Ethics. The cell is already engaged in imbuing in its students the importance of values and ethics in all aspects of life i.e. personal and professional. The course will strengthen these efforts. The course may be designed in the manner where students will get exposure to eminent personalities in the field as well as the practice sessions.</p> <p>It was resolved entrust the responsibility of developing the course to Dr. Sujata Kanetkar, Convener and follow the Standard Operative Procedure for the same.</p>	<p>Dr. Sujata Kanetkar, Convener, Value Education Cell</p>	<p>The course on Human Values and Professional Ethics is prepared by Dr. Sujata Kanetkar, Convener, Value Education Cell to the extent of 20 hours.</p> <p>The course structure is appended.</p>

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Resolution No. IQAC/04/06/17-18 To conduct Gender Equality Promotion Programmes.

Particulars	Action to be taken by	Status of compliance
<p>Hon'ble Vice Chancellor informed the members that Women Empowerment Cell of the University is holding the responsibility to inculcate primarily among its students and employees and the society in general the awareness about gender parity by conducting various activities. The cell convener Dr. Mrs. C. C. Khanwelkar has expressed the need of more concentrated efforts in this regard. She explained that the United Nations, the Govt. of India and many NGOs are fiercely addressing this issue. Being a premier Institute in this part of the state our University too should be more actively contribute to this cause. This was also a part of the scheme in the new SSR of NAAC.</p> <p>It was resolved to entrust the responsibility of the same to Dr. Mrs. C. C. Khanwelkar, Convener of Women Empowerment Cell.</p>	<p>Dr. C. C. Khanwelkar, Convener, Women Empowerment Cell</p>	<p>Various activities are planned to be conducted in the coming academic year :</p> <ul style="list-style-type: none">- Awareness lectures,- Role plays- Exhibitions- Workshops- Selection of Gender Champion

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Resolution No. IQAC/04/07/17-18 Digital Initiatives to be undertaken in the University :

Particulars	Action to be taken by	Status of compliance
<p>University Grants Commission has circulated to all Universities the Digital Initiatives in Higher Education Institutes. Hon'ble Vice Chancellor has informed all the members that under this initiative Ministry of Human Resource Development, Government of India, has launched a program SWAYAM or Study Webs of Active –Learning for Young Aspiring Minds wherein professors and faculties of centrally funded institutions like IITs, IIMs and central universities will offer online courses to citizens of India. In this regard UGC has suggested a number of digital initiatives to be undertaken by Universities i.e. National Digital Library, National Academic Depository, Digital Campus, Smart Campus, National Digital Payment Mission, Unnat Bharat Abhiyaan. In view of this the University needs to undertake Digital initiatives as suggested by the UGC.</p> <p>After a lot of discussion and deliberations it was resolved to undertake Digital Initiatives in the University.</p>	Hon'ble Vice Chancellor	<ul style="list-style-type: none">- Digital Learning Monitoring Cell has been established.Registration on the following portals are completed.- SWAYAM :<ul style="list-style-type: none">➤ 7 DD Free Dish are installed.➤ 9 No. of courses are selected.- National Digital Library- National Academic Depository- Unnat Bharat Abhiyaan

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Resolution No. IQAC/04/08/17-18 To identify best practices for institutionalization.

Particulars	Action to be taken by	Status of compliance
<p>Registrar informed the members that as per the guidelines of the new SSR of NAAC weightage was awarded to identify best practices for institutionalization. These best practices should be apart /different from the best practices which are listed in the AQAR. These best practices could be anything new which identifies the institute in a unique way, it may in administration, academic activities or any other field.</p> <p>All the HOI, Dean (Academics) and the members were requested to submit the identified best practices for institutionalization before the next IQAC meeting.</p>	<p>All HOI's of constituent faculties, Dean (Academics) of constituent faculties</p>	<p>Best practices identified.</p> <ol style="list-style-type: none">1. Green Brigade2. Adolescent Girls Health Clinic – A Blooming Beauty


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Resolution No. IQAC/04/09/17-18 Workshops to be conducted under the auspices of IQAC

- Workshop on Curriculum Planning and Development.
- Basic Workshop in Health Sciences Education Technology.

Particulars	Action to be taken by	Status of compliance
<p>Co-ordinator IQAC informed the members the need to organize workshop related to quality enhancement at the Institutional level, state level and the national level.</p> <p>Co-ordinator IQAC said that it was very essential to conduct a Workshop on Curriculum Planning and Development and Basic Workshop in Health Sciences Education Technology for teaching staff.</p> <p>It was resolved to entrust this task to</p> <ol style="list-style-type: none">1. Dr. Mrs. R. K. Gaonkar – Controller of Examination.2. Dr. Mrs. K. C. Wingkar – Convener, Teaching-Learning and Evaluation Cell.	<ol style="list-style-type: none">1. Dr. Mrs. R. K. Gaonkar – Controller of Examination.2. Dr. Mrs. K. C. Wingkar – Convener, Teaching-Learning and Evaluation Cell.	<ul style="list-style-type: none">• Workshop on Curriculum Planning and Development conducted in two batches on 23rd July 2018. Report appended.• Basic Workshop in Health Sciences Education Technology conducted on 19th, 20th and 21st June, 2018. Report appended.


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Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 26th June 2018.

IQAC/04/11/17-18 To conduct Green Audit for the Academic Year 2017-18.

Particulars	Action to be taken by	Status of compliance
Coordinator IQAC informed the members that the Green Audit for the Academic Year 2017-18 would be conducted in the last week of June 2018. The responsibility of the same was entrusted to Mr. S. A. Mashalkar, Assistant Registrar (Estate & Security).	Mr. S. A. Mashalkar Assistant Registrar (Estate & Security).	Done

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12.12.2018

NOTICE

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on Wednesday, 26th December 2018, at 11.00 am in IQAC Meeting Hall, Krishna Institute of Medical Sciences "Deemed To Be University", Karad.

All members and invitees are requested to attend the meeting.


Co-ordinator
IQAC

AGENDA

1. Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting held on Monday, 24th September 2018.
2. Matters arising out of the Minutes of previous Meeting.
3. To formulate a committee to assess the Evaluation Reforms and Outcome Analysis during each academic year through a standing mechanism and a continuous monitoring.
4. To Revisit Information Technology (IT) Policy of the Institution.
5. Workshops to be conducted under the auspices of IQAC
 - Workshop on Bioethics for teaching staff.
 - Workshop on office etiquettes and official writing skill for nonteaching staff.
 - Workshop on soft skills for students.
 - Workshop on Faculty Development and Skills Enhancement Programme for teaching staff.
6. To consider half yearly status report of 7 NAAC cells.
7. Any other matter with the permission of the chair.



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MINUTES OF THE UNIVERSITY INTERNAL QUALITY ASSUARANCE CELL

HELD ON WEDNESDAY, 26TH DECEMBER 2018, AT 11.00 AM

The meeting of University Internal Quality Assurance Cell was held on Wednesday, 26th December 2018, at 11.00 am in IQAC Meeting Hall. Hon'ble Vice-Chancellor, Dr. Mrs. Neelima Malik was in the Chair.

The following members were present:

S. N.	Name	Designation	Designation
1	Dr. Mrs. Neelima Malik	Hon'ble Vice Chancellor	Chairperson
2	Dr. M. V. Ghorpade	Registrar	Co-ordinator /Director of the IQAC
3	Dr. Mrs. Rajani Gaonkar	Controller of Examination	Member
4	Mr. P. D. John	Finance Officer	Member
5	Dr. Arun Risbud	Director of Research	Member
6	Dr. D. K. Agrawal	Additional Director of Research	Member
7	Dr. A. Y. Kshirsagar	Medical Director	Member
8	Dr. S. T. Mohite	Dean, Faculty of Medical Sciences	Member
9	Dr. Shashikiran N. D.	Dean, Faculty of Dental Sciences	Member
10	Dr. G. Varadharajulu	Dean, Faculty of Physiotherapy	Member
11	Dr. Mrs. Vaishali Mohite	Dean, Faculty of Nursing Sciences	Member
12	Dr. S. C. Kale	Dean, Microbiology, Biotechnology, Faculty of Allied Sciences	Member
13	Dr. P. M. Durgawale	Head, Department of	Member

		Community Medicine, Faculty of Medical Sciences	
14	Dr. M. P. Ambali	Professor, Department of Anatomy, Faculty of Medical Sciences	Member
15	Dr. S. R. Patil	President, KIMS Alumni Association	Member
16	Dr. Veena Prakash	Information Scientist, RTM Nagpur University, Nagpur	Member
17	Dr. R. C. Doijad	Dean, Krishna Institute of Pharmacy, Faculty of Allied Sciences	Invitee
18	Mr. S. A. Mashalkar	Assistant Registrar (Estate & Security)	Invitee
19	Dr. Mrs. Supriya Patil	Dean Academics, Faculty of Medical Sciences	Invitee
20	Dr. Mrs. Renuka Pawar	Dean Academics, Faculty of Dental Sciences	Invitee
21	Dr. Poovishnu devi	Dean Academics, Faculty of Physiotherapy	Invitee
22	Dr. Mrs. Jyoti Salunkhe	Dean Academics, Faculty of Nursing Sciences	Invitee
23	Mrs. Snehal Masurkar	Dean Academics, Microbiology, Biotechnology, Faculty of Allied Sciences	Invitee
24	Mrs. A. A. Koparde	Dean Academics, Krishna Institute of Pharmacy, Faculty of Allied Sciences	Invitee
25	Dr. Arun Patil	Deputy Director of Research	Invitee
26	Dr. Mahadeo Shinde	Professor, Faculty of Nursing Sciences	Invitee

Leave of absence was granted to:

S. N.	Name	Designation	Designation
1	Dr. Sachin Gugwad	Reader, Department of Pedodontics, Faculty of Dental Sciences	Member
2	Shri. Vinayak Bhosale	Member Board of Management	Member
3	Ms. Isha Lal	Vice-dean, Faculty of Medicine	Member
4	Dr. Lalit Bhushan Waghmare	Dean of Interdisciplinary Health Sciences, DMIMSDU, Wardha	Member
5	Ms. Archana Kaulagekar	Assistant Registrar (Academics) & ISA	Invitee
6	Mr. R. K. Salunkhe	Assistant Registrar (Administration)	Invitee

Quorum being established, the meeting was duly constituted.

Co-ordinator IQAC of the University welcomed all the members. Business was transacted as per the agenda and following resolutions were adopted.

IQAC/02/01/18-19 Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting held on Monday, 24th September 2018.

Action taken report of last meeting held on Monday, 24th September 2018 were read out and noted (As per Appendix).

IQAC/02/02/18-19 Matters arising out of the Minutes of previous Meeting.

No points came for discussion from the minutes of previous meeting held on Monday, 24th September 2018.

IQAC/02/03/18-19 To formulate a committee to assess the Evaluation Reforms and Outcome Analysis during each academic year through a standing mechanism and a continuous monitoring.

Dr. D. K. Agarwal, Additional Director of Research informed the members the need to monitor the reforms introduced by the University and also the outcome analysis of the same.

After a lot of deliberation and discussion, Hon'ble Chancellor Sir suggested this can be done by constituting a Standing Committee to continuously monitor the reforms introduced and the also to monitor the outcome analysis.

The committee shall monitor the following reforms,

- a. Administrative Reforms - Hon'ble Vice Chancellor / Registrar
- b. Research & Innovations Reforms - Director of Research
- c. Academic Reforms - Board of Studies

d. Assessment Reforms - Board of Examination, Controller of Examination

The outcome analysis would be on the satisfactory index and feedback analysis.

IQAC/02/04/18-19 To Revisit Information Technology (IT) Policy of the Institution.

Information Technology has a very important role in the progress of the Institution. The institution adopts policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICT's for a range of activities. The IT policy of the University was formulated in the year 2005.

In reference to the above, it is the need of the hour to revisit the IT policy and upgrade it in consonance with the need to approach NAAC with the new guidelines.

In regard to the approach to NAAC with new guidelines it was the need of the hour to revisit the IT policy.

It was resolved to entrust this task to Dr. D. K. Agarwal, Additional Director of Research and request him to table the report in the next meeting.

IQAC/02/05/18-19 Workshops to be conducted under the auspices of IQAC.

- Workshop on Bioethics for teaching staff.
- Workshop on office etiquettes and official writing skill for nonteaching staff.
- Workshop on soft skills for students.

- Workshop on Faculty Development and Skills Enhancement Programme for teaching staff.

Co-ordinator IQAC said that it was very essential to conduct various Workshops on Bioethics, Faculty Development and Skills Enhancement Programme for teaching staff, office etiquettes and official writing skill for nonteaching staff and workshop on soft skills for students. This will enhance the image of the Institution because office etiquettes reflect the image of the Institute, like wise official writing skills would lead to better communication clarity and understanding. Subsequent to establishment of UNESCO Chair of Bioethics (Haifa) Unit at KIMSDU, Karad, it was proposed to conduct a workshop on Bioethics for the faculty. It was resolved to entrust this task to

1. Dr. Chitra C. Khanwelkar – Chair, UNESCO Chair of Bioethics (Haifa) Unit at KIMSDU, Karad
2. Dr. Supriya Patil – Dean (Academics), Faculty of Medical Sciences
3. Dr. M. V. Ghorpade – Coordinator IQAC
4. Dr. M. P. Ambali – Convener, Student Support and Progression Cell.

IQAC/02/06/18-19 To consider half yearly status report of 7 NAAC cells.

Co-ordinator IQAC requested all the Conveners of the NAAC Cells to present the half yearly status report in relation to the targets set at the beginning of the Academic Year 2018-19.

It was noted that there was a dip in the academic activities which need to be augmented and the pending targets achieved in the next six months.

IQAC/02/07/18-19 Any other matter with the permission of the chair.

Coordinator IQAC informed the members about the Revised Final version of the Manual of Health Sciences for Universities prepared by Expert Committee by NAAC.

In view of the above Hon'ble Chancellor Sir, informed the members regarding this new version of the Manual of Health Sciences for Universities and how to approach NAAC with the revised guidelines. There was a lot of discussion and deliberation on how to approach NAAC with the New Guidelines. Dr. Veena Prakashe, Information Scientist, RTM Nagpur University, Nagpur & Member, IQAC, KIMSDU gave a detailed presentation on how to approach NAAC with the new guidelines and importance of ICT. Hon'ble Chancellor Sir also highlighted the importance of ICT and suggested that dedicated ICT team be created for dispensation of the same.

There being no other point raised by any member, the meeting was concluded with Vote of Thanks to the Chair.

The minutes were read out and confirmed.



**Co-ordinator, IQAC
KIMS "Deemed To Be University", Karad.**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



**Vice-Chancellor & Chairman
KIMS "Deemed To Be University", Karad.**

**Vice Chancellor
Krishna Institute of Medical Sciences
"Deemed To Be University", Karad**



KRISHNA INSTITUTE OF MEDICAL SCIENCES "DEEMED TO BE UNIVERSITY", KARAD

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E-mail: registrar@kimskarad.in

To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 24th September 2018.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 24th September 2018.

Resolution No. IQAC/01/03/18-19

Consideration of AQAR for Academic Year 2017-2018.

Particulars	Action to be taken by	Status of compliance
<p>Co-coordinator of Internal Quality Assurance Cell (IQAC) informed the members that it was mandatory to submit the AQAR to NAAC and upload it on the University website.</p> <p>In view of this the AQAR for the Academic Year 2017-2018 was presented before the members. The AQAR was discussed in detail. Members suggested few corrections.</p> <p>Apart from the corrections suggested the rest of the AQAR was noted with satisfaction.</p> <p>It was resolved to submit the AQAR after making the necessary corrections to the Academic council and finally to Board of Management for the final approval before uploading it on the website and submitting it to NAAC.</p>	<p>Co-coordinator of Internal Quality Assurance Cell (IQAC)</p>	<p>AQAR for the Academic Year 2017-18 was submitted to the Academic Council and subsequently to Board of Management and approved in the meeting held on 29th September 2018 vide Resolution No. BOM-01/02/18-19.</p> <p>AQAR was uploaded on the website and subsequently submitted to NAAC Vide Communication No. Ref.: KIMSDU/N-1(ii)/4335/2018 dated 27th November, 2018.</p>


**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



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Resolution No. IQAC/01/04/18-19

Consideration of Academic Administrative Audit for the Academic Year 2017-18.

Particulars	Action to be taken by	Status of compliance
<p>Dr. D. K. Agarwal, Additional Director of Research presented before the members the report of the Academic Administrative Audit for the Academic Year 2017-2018. Dr. D. K. Agarwal was the coordinator for this audit which was conducted by external experts it was conducted during 08.09.2018 to 12.09.2018. The SWOC analysis was presented along with the proposed action taken report and the remedial measures. There was a lot of discussion and deliberation and the members gave suggestions regarding the same.</p> <p>The report of AAA presented by Dr. D. K. Agarwal with the action plan was noted with satisfaction.</p>	<p>Dr. D. K. Agrawal, Additional Director of Research</p>	<p>Complied.</p>

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD**
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Resolution No. IQAC/01/05/18-19

Consideration of data compiled for participation in NIRF.

Particulars	Action to be taken by	Status of compliance
<p>Dr. D. K. Agarwal, Additional Director of Research presented before the members the data compiled for participation in NIRF. The presentation was pertaining to the weightages and the total score generated at the end of the exercise. Members participated in the deliberations and discussion related to the matter. Hon'ble Vice-Chancellor gave suggestions to review the areas where the score was less.</p> <p>It was noted that there were some areas in which the performance was not satisfactory, in view of this it was resolved to appoint the committee under the chairmanship of Hon'ble Vice-chancellor to review the areas where the weightages and score were not satisfactory.</p>	<p>Dr. D. K. Agrawal, Additional Director of Research</p>	<p>The committee under the Chairmanship of Hon'ble Vice-Chancellor observed that there were few areas in which the institute requires to augment its weightages and score. In view of the above the committee with the consent of Hon'ble Vice Chancellor resolved to postpone to apply for NIRF.</p>

Coordinator/Director, IQAC

KIMSDU, KARAD
Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.



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Resolution No. IQAC/01/06/18-19

University ISO Surveillance 9001 : 2015 Audit.

Particulars	Action to be taken by	Status of compliance
<p>Coordinator IQAC informed the members that the University was certified as an ISO 9001 : 2015 Certified University in the year 2017. Further it was informed to the members that the 1st surveillance audit would be conducted in the last week of November 2018 or 1st week of December 2018. It was also informed that preparation for the surveillance audit has been initiated.</p> <p>Registrar who is the management representative for ISO certification was entrusted the task to carry out the responsibility</p>	Registrar	ISO 9001 : 2015 Surveillance Audit was carried out between 06th to 08th December 2018. Subsequent to this, KIMSDU was recommended for continuation of certification for 1 more year.

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



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Resolution No. IQAC/01/07/18-19 Feedback Analysis for the Academic Year 2017-2018.

Particulars	Action to be taken by	Status of compliance
Co-ordinator IQAC submitted the Feedback from the stake holders for the Academic Year 2017-2018. The analysis of the same was done and it was resolved to take action on the implementable points.	Co-ordinator IQAC	Complied.

Coordinator/Director, IQAC
KIMSDU, KARAD

Coordinator/Director
Internal Quality Assurance Cell
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27.02.2019

NOTICE

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on Wednesday, 13th March 2019, at 11.30 am in IQAC Meeting Hall, Krishna Institute of Medical Sciences "Deemed To Be University", Karad. All members and invitees are requested to attend the meeting.


Co-ordinator
IQAC

AGENDA

1. Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting held on Wednesday, 26th December 2018.
2. Matters arising out of the Minutes of previous Meeting.
3. Developmental Budgetary proposal for the year 2019-20.
4. Final Version of Manual of Health Sciences for Universities prepared by Expert Committee (CWG) on 24/01/2019 from NAAC.
5. Preparation of AQAR for Academic Year 2018-2019 as per the new revised accreditation framework.
6. A proposal for establishing a Mind Body Wellness Clinic linked to Ayurvedic OPD.
7. A proposal for Radio Frequency Identification (RFID) for the Library.
8. To consider the quarterly status report of 7 NAAC cells.
9. Accreditation of Department of Molecular Biology and Genetics by NABL.
10. Reassessment of Krishna Hospital and Medical Research Centre by NABH
11. Reaccreditation of KIMS Diagnostics Laboratory by NABL.
12. Any other matter with the permission of the chair.



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MINUTES OF THE UNIVERSITY INTERNAL QUALITY ASSUARANCE CELL

HELD ON WEDNESDAY, 13TH MARCH 2019, AT 11.30 AM

The meeting of University Internal Quality Assurance Cell was held on Wednesday, 13th March 2019, at 11.30 am in IQAC Meeting Hall. Hon'ble Vice-Chancellor, Dr. Mrs. Neelima Malik was in the Chair.

The following members were present:

S. N.	Name	Designation	Designation
1	Dr. Mrs. Neelima Malik	Hon'ble Vice Chancellor	Chairperson
2	Dr. M. V. Ghorpade	Registrar	Co-ordinator / Director of the IQAC
3	Dr. Mrs. Rajani Gaonkar	Controller of Examination	Member
4	Mr. P. D. John	Finance Officer	Member
5	Dr. Arun Risbud	Director of Research	Member
6	Dr. D. K. Agrawal	Additional Director of Research	Member
7	Dr. A. Y. Kshirsagar	Medical Director	Member
8	Dr. S. T. Mohite	Dean, Faculty of Medical Sciences	Member
9	Dr. Shashikiran N. D.	Dean, Faculty of Dental Sciences	Member
10	Dr. G. Varadharajulu	Dean, Faculty of Physiotherapy	Member
11	Dr. Mrs. Vaishali Mohite	Dean, Faculty of Nursing Sciences	Member
12	Dr. S. C. Kale	Dean, Microbiology, Biotechnology, Faculty of Allied Sciences	Member
13	Dr. M. P. Ambali	Professor, Department of Anatomy, Faculty of Medical Sciences	Member
14	Dr. Sachin Gugwad	Reader, Department of Pedodontics, Faculty of Dental Sciences	Member
15	Dr. S. R. Patil	President, KIMS Alumni Association	Member
16	Dr. R. C. Doijad	Dean, Krishna Institute of Pharmacy, Faculty of Allied Sciences	Invitee

17	Mr. S. A. Mashalkar	Assistant Registrar (Estate & Security)	Invitee
18	Dr. Mrs. Supriya Patil	Dean Academics, Faculty of Medical Sciences	Invitee
19	Dr. Mrs. Renuka Pawar	Dean Academics, Faculty of Dental Sciences	Invitee
20	Dr. Poovishnu devi	Dean Academics, Faculty of Physiotherapy	Invitee
21	Dr. Mrs. Jyoti Salunkhe	Dean Academics, Faculty of Nursing Sciences	Invitee
22	Mrs. A. A. Koparde	Dean Academics, Krishna Institute of Pharmacy, Faculty of Allied Sciences	Invitee
23	Dr. Arun Patil	Deputy Director of Research	Invitee
24	Dr. Mahadeo Shinde	Professor, Faculty of Nursing Sciences	Invitee

Leave of absence was granted to:

S. N.	Name	Designation	Designation
1	Dr. P. M. Durgawale	Head, Department of Community Medicine, Faculty of Medical Sciences	Member
2	Shri. Vinayak Bhosale	Member Board of Management	Member
3	Ms. Isha Lal	Vice-dean, Faculty of Medicine	Member
4	Dr. Lalit Bhushan Waghmare	Dean of Interdisciplinary Health Sciences, DMIMSDU, Wardha	Member
5	Dr. Veena Prakash	Information Scientist, RTM Nagpur University, Nagpur	Member
6	Ms. Archana Kaulagekar	Assistant Registrar (Academics) & ISA	Invitee
7	Mr. R. K. Salunkhe	Assistant Registrar (Administration)	Invitee
8	Mrs. Snehal Masurkar	Dean Academics, Microbiology, Biotechnology, Faculty of Allied Sciences	Invitee

Quorum being established, the meeting was duly constituted.

Co-ordinator IQAC of the University welcomed all the members. Business was transacted as per the agenda and following resolutions were adopted.

IQAC/03/01/18-19 Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting held on Wednesday, 26th December 2018.

Action taken report of last meeting held on Wednesday, 26th December 2018 were read out and noted (As per Appendix).

IQAC/03/02/18-19 Matters arising out of the Minutes of previous Meeting.

No points came for discussion from the minutes of previous meeting held on Wednesday, 26th December 2018.

IQAC/03/03/18-19 Developmental Budgetary proposal for the year 2019-20.

Developmental Budgetary proposal for the year 2019-20 was presented by the Finance Officer. This was in respect to the perspective plan of the University. It was resolved to recommend and submit the same to the Finance Committee.

IQAC/03/04/18-19 Final Version of Manual of Health Sciences for Universities prepared by Expert Committee (CWG) on 24/01/2019 from NAAC.

Co-ordinator IQAC informed the members that the Final Version of Manual of Health Sciences for Universities prepared by Expert Committee (CWG) on 24/01/2019 from NAAC was uploaded on the NAAC website 10 days ago.

A copy of the same was mailed to all concerned stakeholders. All the conveners of the seven NAAC cells were entrusted to answer the questions and to collect the relevant data and documentary proof as per the revised format.

All the conveners and the HOI's and Dean Academics were requested to sensitize all the concerned stake holders.

All the members were also informed about the importance and relevance of IT in the new manual.

IQAC/03/05/18-19 Preparation of AQAR for Academic Year 2018-2019 as per the new revised accreditation framework.

Co-ordinator IQAC informed the members that the AQAR for the Academic Year 2018-19 has to be filled up online as the revised accreditation framework of NAAC.

The relevant documents was mailed to all the concerned stakeholders. Previously the AQAR was filled up in the PDF format. All the conveners were entrusted the task to gather the relevant data and the documentary proof as this being the last quarter of the Academic Year 2018-19.

IQAC/03/06/18-19 A proposal for establishing a Mind Body Wellness Clinic linked to Ayurvedic OPD.

Co-ordinator IQAC informed the members that an Ayurvedic OPD was established in Krishna Hospital & Medical Research Centre in the month of February 2019 as per the perspective plan. During the course of deliberations in the Planning & Monitoring Board meeting held in January 2019, it was suggested that in addition to this a Mind and Body wellness clinic can be established which will be linked to the Ayurveda OPD.

The proposal was discussed in details and it was resolved to accept it and recommend it to the Board of Management for approval.

IQAC/03/07/18-19 A proposal for Radio Frequency Identification (RFID) for the Library.

Librarian, KIMSUDU submitted a proposal for Radio Frequency Identification (RFID) for the Library.

This proposal was a part of the plan of upgrading the library. Being a quality enhancement step it was resolved to accept the proposal and to recommend it to the Board of Management for approval.

IQAC/03/08/18-19 To consider the quarterly status report of 7 NAAC cells.

Co-ordinator IQAC requested all the Conveners of the NAAC Cells to present the quarterly status report in relation to the targets set at the beginning of the Academic Year 2018-19.

It was noted that there was a dip in the academic activities which need to be augmented and the pending targets achieved in the next three months.

IQAC/03/09/18-19 Accreditation of Department of Molecular Biology and Genetics by NABL.

Coordinator IQAC informed the members about the proposal from Director of Research to get Department of Molecular Biology and Genetics accredited by NABL. Preparation for the same was initiated six months ago and the department was awaiting the pre-assessment. Subsequent to which the final assessment will take place.

It was resolved to entrust the responsibility to Dr. S. R. Patil, Professor of Microbiology, KIMS and Laboratory Director.

IQAC/03/10/18-19 Reassessment of Krishna Hospital and Medical Research Centre by NABH.

Medical Director informed the members that Krishna Hospital and Medical Research Centre is accredited by NABH from 01st August, 2016 to 31st July 2019. He informed the members that preparation for the same had been initiated and all the departments were ready for the reassessment.

IQAC/03/11/18-19 Reaccreditation of KIMS Diagnostics Laboratory by NABL.

Coordinator IQAC informed the members that KIMS Diagnostic Laboratory was accredited by NABL for two years. The Laboratory Director had informed that a application has been made to NABL for the reaccreditation and the assessment date is awaited.

IQAC/03/12/18-19 Any other matter with the permission of the chair.

There being no other point raised by any member, the meeting was concluded with Vote of Thanks to the Chair.

The minutes were read out and confirmed.



**Co-ordinator, IQAC
KIMS "Deemed To Be University", Karad.**



**Vice-Chancellor & Chairman
KIMS "Deemed To Be University", Karad.**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**

**Vice Chancellor
Krishna Institute of Medical Sciences
"Deemed To Be University", Karad**



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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 26th December 2018.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 26th December 2018.

Resolution No. IQAC/02/03/18-19

To formulate a committee to assess the Evaluation Reforms and Outcome Analysis during each academic year through a standing mechanism and a continuous monitoring.

Particulars	Action to be taken by	Status of compliance
<p>Dr. D. K. Agarwal, Additional Director of Research informed the members the need to monitor the reforms introduced by the University and also the outcome analysis of the same.</p> <p>After a lot of deliberation and discussion, Hon'ble Chancellor Sir suggested this can be done by constituting a Standing Committee to continuously monitor the reforms introduced and the also to monitor the outcome analysis.</p> <p>The committee shall monitor the following reforms,</p> <p>a. Administrative Reforms – Convener Hon'ble Vice Chancellor / Registrar</p> <p>b. Research & Innovations Reforms – Director of Research</p> <p>c. Academic Reforms – Board of Studies</p> <p>d. Assessment Reforms – Board of Examination – Controller of Examination</p> <p>The outcome analysis would be on the satisfactory index and feedback analysis.</p>	<p>Hon'ble Vice Chancellor</p>	<p>A committee has been constituted to monitor the reforms introduced and to monitor the outcome analysis vide notification no. KIMSDU/N-3/17/19 dated 02/01/2019.</p> <p>- Notification Appended.</p>

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
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KIMSDU/N-3/17/19

Date: 02.01.2019

: NOTIFICATION :

It is notified for the information of all concerned that as approved by Hon'ble Vice Chancellor and the Internal Quality Assurance Cell (IQAC) in the meeting held on 26th December 2018 vide resolution number **IQAC/02/03/18-19**, it was resolved to constitute a committee to assess the Evaluation Reforms and Outcome Analysis during each academic year through a standing mechanism and a continuous monitoring.

The committee constituted for the same is as follows:

Sr. No.	Name	Designation	Designation
1	Hon'ble Dr. Mrs. Neelima Malik	Vice Chancellor	Chairman
2	Dr. M. V. Ghorpade	Registrar	Member
3	Dr. Arun Risbud	Director of Research	Member
4	Dr. Mrs. R. K. Gaonkar	Controller of Examinations	Member
5	Dr. D. K. Agrawal	Additional Director of Research	Member
6	Ms. Archana Kaulagekar	Assistant Registrar (Academics)	Member

The committee shall monitor the following reforms,

- Administrative Reforms- Hon'ble Vice Chancellor/ Registrar
- Research and Innovations Reforms- Director of Research
- Academic Reforms- Board of Studies
- Assessment Reforms- Board of Examination- Controller of Examination

The Committee is expected to meet quarterly in every academic year and will report to the IQAC.


REGISTRAR



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C.C. : Hon'ble Vice- Chancellor, KIMS "Deemed To Be University"

Finance Officer

Controller of Examination

Director of Research

Additional Director of Research

Dean, Faculty of Medical Sciences

Dean, Faculty of Dental Sciences

Dean, Faculty of Physiotherapy

Dean, Faculty of Nursing Sciences

Dean, Faculty of Allied Sciences (Microbiology, Biotechnology and Krishna Institute of Pharmacy)

Medical Director

Medical Administrator

Assistant Registrar's (Academic, Administration, Estate & Security)

Dean (Academics), Faculty of Medical Sciences

Dean (Academics), Faculty of Dental Sciences

Dean (Academics), Faculty of Physiotherapy

Dean (Academics), Faculty of Nursing Sciences

Dean (Academics), Faculty of Allied Sciences (Microbiology, Biotechnology and Krishna Institute of Pharmacy)

All Members of Committee



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Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 26th December 2018.

Resolution No. IQAC/02/04/18-19 To Revisit Information Technology (IT) Policy of the Institution.

Particulars	Action to be taken by	Status of compliance
<p>Information Technology has a very important role in the progress of the Institution. The institution adopts policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICT's for a range of activities. The IT policy of the University was formulated in the year 2005.</p> <p>In reference to the above, it is the need of the hour to revisit the IT policy and upgrade it in consonance with the need to approach NAAC with the new guidelines.</p> <p>In regard to the approach to NAAC with new guidelines it was the need of the hour to revisit the IT policy.</p> <p>It was resolved to entrust this task to Dr. D. K. Agarwal, Additional Director of Research and request him to table the report in the next meeting.</p>	<p>Dr. D. K. Agarwal, Additional Director of Research</p>	<p>Complied.</p>


Coordinator/Director, IQAC
KIMSDU, KARAD

Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.



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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 26th December 2018.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 26th December 2018.

Resolution No. IQAC/02/05/18-19

Workshops to be conducted under the auspices of IQAC.

- **Workshop on Bioethics for teaching staff.**
- **Workshop on office etiquettes and official writing skill for nonteaching staff.**
- **Workshop on soft skills for students.**
- **Workshop on Faculty Development and Skills Enhancement Programme for teaching staff.**

Particulars	Action to be taken by	Status of compliance
Co-ordinator IQAC informed the members the need to organize workshop related to quality enhancement at the Institutional level, state level and the national level. Co-ordinator IQAC said that it was very essential to conduct various Workshops for teaching & non teaching staff and students of KIMSDU on Bioethics, Faculty Development and Skills Enhancement Programme for teaching staff, office etiquettes and official writing skill for nonteaching staff and workshop on soft skills for students. This will enhance the image of the Institution because office etiquettes	1. Dr. Chitra C. Khanwelkar – Chair, UNESCO Chair of Bioethics (Haifa) Unit at KIMSDU, Karad 2. Dr. Supriya Patil – Dean (Academics), Faculty of Medical Sciences 3. Dr. M. V. Ghorpade – Coordinator, IQAC 4. Dr. M. P. Ambali –	- Workshop on Bioethics for teaching staff - Scheduled to be conducted from 28 th to 30 th May 2019. - Workshop on Faculty Development and Skills Enhancement Programme for teaching staff - Scheduled to be conducted on 29 th & 30 th



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<p>reflect the image of the Institute, like wise official writing skills would lead to better communication clarity and understanding. Subsequent to establishment of UNESCO Chair of Bioethics (Haifa) Unit at KIMSDU, Karad, it was proposed to conduct a workshop on Bioethics for the faculty. It was resolved to entrust this task to</p> <ol style="list-style-type: none">1. Dr. Chitra C. Khanwelkar – Chair, UNESCO Chair of Bioethics (Haifa) Unit at KIMSDU, Karad2. Dr. Supriya Patil – Dean (Academics), Faculty of Medical Sciences3. Dr. M. V. Ghorpade – Coordinator IQAC4. Dr. M. P. Ambali – Convener, Student Support and Progression Cell.	<p>Convener, Student Support and Progression Cell.</p>	<p>of March 2019.</p> <ul style="list-style-type: none">- Workshop on office etiquettes and official writing skill for nonteaching staff - Workshop conducted in two batches on 17th & 18th, 21st & 22nd January 2019. Report appended.- Workshop on soft skills for students - Workshop conducted on 27th & 28th February 2019. Report appended.
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Coordinator/Director, IQAC
KIMSDU, KARAD

Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.



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07.06.2019

NOTICE

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on Friday, 21st June 2019, at 11.00 am in IQAC Meeting Hall, Krishna Institute of Medical Sciences "Deemed To Be University", Karad.

All members and invitees are requested to attend the meeting.

Co-ordinator

IQAC

AGENDA

1. Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting held on Wednesday, 13th March 2019.
2. Matters arising out of the Minutes of previous Meeting.
3. To conduct Academic Administrative Audit for the Academic Year 2018-19.
4. To modify the format to be used in AAA in consonance with UGC guidelines by duly constituted committee of IQAC members.
5. Creation of Additional Smart Class Room in constituent faculties of KIMSDU before visit of second cycle of NAAC Committee to improve the Teaching Learning Process.
6. To conduct Gender Equality Promotion Programmes for the Academic Year 2019-20.
7. Workshops to be conducted under the auspices of IQAC.
 - Workshop on Faculty Development and Skills Enhancement Programme for teaching staff.
 - Workshop on soft skills for students.
 - Workshop on IPR activities for PG students

8. To organize refresher course for enhancing computer skill and literary search for teachers under the aegis of Directorate of Research.
9. To identify departments / service areas to be accredited.
 - Nursing excellence for NABH Accreditation.
 - Medical Imaging Services for NABH Accreditation.
10. To consider the status report of 7 NAAC cells for the Academic Year 2018-19.
11. To conduct Gender Audit for the Academic Year 2018-19.
12. To conduct Green Audit for the Academic Year 2018-19.
13. Any other matter with the permission of the chair.



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MINUTES OF THE UNIVERSITY INTERNAL QUALITY ASSUARANCE CELL

HELD ON FRIDAY, 21ST JUNE 2019, AT 11.00 AM

The meeting of University Internal Quality Assurance Cell was held on Friday, 21st June 2019, at 11.00 am in IQAC Meeting Hall. Hon'ble Vice-Chancellor, Dr. Mrs. Neelima Malik was in the Chair.

The following members were present:

S. N.	Name	Designation	Designation
1	Dr. Mrs. Neelima Malik	Hon'ble Vice Chancellor	Chairperson
2	Dr. M. V. Ghorpade	Registrar	Co-ordinator / Director of the IQAC
3	Dr. Mrs. RajaniGaonkar	Controller of Examination	Member
4	Dr. ArunRisbud	Director of Research	Member
5	Dr. D. K. Agrawal	Additional Director of Research	Member
6	Dr. A. Y. Kshirsagar	Medical Director	Member
7	Dr. S. T. Mohite	Dean, Faculty of Medical Sciences	Member
8	Dr. Shashikiran N. D.	Dean, Faculty of Dental Sciences	Member
9	Dr. G. Varadharajulu	Dean, Faculty of Physiotherapy	Member
10	Dr. Mrs. VaishaliMohite	Dean, Faculty of Nursing Sciences	Member
11	Dr. S. C. Kale	Dean, Microbiology, Biotechnology, Faculty of Allied Sciences	Member
12	Dr. P. M. Durgawale	Head, Department of Community Medicine, Faculty of Medical Sciences	Member
13	Dr. M. P. Ambali	Professor, Department of Anatomy, Faculty of Medical Sciences	Member
14	Dr. SachinGugwad	Reader, Department of Pedodontics,	Member

		Faculty of Dental Sciences	
15	Dr. S. R. Patil	President, KIMS Alumni Association	Member
16	Dr. R. C. Doijad	Dean, Krishna Institute of Pharmacy, Faculty of Allied Sciences	Invitee
17	Ms. ArchanaKaulagekar	Assistant Registrar (Academics) & ISA	Invitee
18	Mr. S. A. Mashalkar	Assistant Registrar (Estate & Security)	Invitee
19	Mr. R. K. Salunkhe	Assistant Registrar (Administration)	Invitee
20	Dr. Mrs. SupriyaPatil	Dean Academics, Faculty of Medical Sciences	Invitee
21	Dr. Mrs. RenukaPawar	Dean Academics, Faculty of Dental Sciences	Invitee
22	Dr. Poovishnudevi	Dean Academics, Faculty of Physiotherapy	Invitee
23	Dr. Mrs. JyotiSalunkhe	Dean Academics, Faculty of Nursing Sciences	Invitee
24	Mrs. SnehalMasurkar	Dean Academics, Microbiology, Biotechnology, Faculty of Allied Sciences	Invitee
25	Mrs. A. A. Koparde	Dean Academics, Krishna Institute of Pharmacy, Faculty of Allied Sciences	Invitee
26	Dr. ArunPatil	Deputy Director of Research	Invitee
27	Dr. Mahadeo Shinde	Professor, Faculty of Nursing Sciences	Invitee

Leave of absence was granted to:

S. N.	Name	Designation	Designation
1	Mr. P. D. John	Finance Officer	Member
2	Shri. Vinayak Bhosale	Member Board of Management	Member
3	Ms. IshaLal	Vice-dean, Faculty of Medicine	Member
4	Dr. LalitBhushan Waghmare	Dean of Interdisciplinary Health Sciences, DMIMSDU, Wardha	Member
5	Dr. Veena Prakash	Information Scientist, RTM Nagpur University, Nagpur	Member

Quorum being established, the meeting was duly constituted.

Co-ordinator IQAC of the University welcomed all the members. Business was transacted as per the agenda and following resolutions were adopted.

IQAC/04/01/18-19 Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting held on Wednesday, 13th March 2019.

Action taken report of last meeting held on Wednesday, 13th March 2019 were read out and noted (As per Appendix).

IQAC/04/02/18-19 Matters arising out of the Minutes of previous Meeting.

No points came for discussion from the minutes of previous meeting held on Wednesday, 13th March 2019.

IQAC/04/03/18-19 To conduct Academic Administrative Audit for the Academic Year 2018-19.

Academic Administrative Audit (AAA) is a tri-layered / three tiered evaluation exercise to assess the performance of the Institution based on seven criterion of NAAC. i.e.

In the first year the performance is audited by the Internal committee. In the second year the Internal committee evaluates the performance and submits the report to the Vice Chancellor committee for audit. In the third year after evaluation by Internal committee it is audited by the External Audit committee duly appointed by the Vice Chancellor. The External committee prepares its report based on the report of Internal Committee and physical verification of the facts. Accordingly last year the audit was carried out by the External Committee. Hence, this year it would be internal audit.

To complete the process it should be initiated well in time. Hon'ble Vice Chancellor was authorized to take necessary actions for the same. It was also resolved to entrust the responsibility of the same to Dr. D. K. Agarwal, Additional Director of Research.

IQAC/04/04/18-19 To modify the format to be used in AAA in consonance with UGC guidelines by duly constituted committee of IQAC members.

Dr. D. K. Agarwal, Additional Director of Research informed the members that the AAA audit was done by External experts last year. He was the convener of the committee for the same. Likewise the actionable points noted by the External committee for improvement were subsequently acted upon by the respective departments in constituent faculties. But it was the need of the hour to modify the format to be used in AAA in consonance with UGC guidelines.

It was resolved to adopt the AAA for Gujarat Consortium with few changes if any.

IQAC/04/05/18-19 Creation of Additional Smart Class Room in constituent faculties of KIMSDU before visit of second cycle of NAAC Committee to improve the Teaching Learning Process.

In view of the NAAC inspection during 2020, the availability of the smart classroom in each constituent faculty of the University is necessary to make the students more comfortable and confident regarding the teaching learning processes. Any existing classroom can be converted into a smart classroom by providing interactive smart board, desktop or laptop, camera / visualizes, interactive projector, digital camera and graphic tablets etc.

It was resolved to create additional Smart Class Room in constituent faculties of KIMSDU.

IQAC/04/06/18-19 To conduct Gender Equality Promotion Programmes for the Academic Year 2019-20.

Women Empowerment Cell of the University is holding the responsibility to inculcate primarily among its students and employees and the society in general the awareness about gender parity by conducting various activities. The cell convener Dr. Mrs. Khanwelkar has expressed the need of more concentrated efforts in this regard. She explained that the United Nations, the Govt. of India and many NGOs are fiercely addressing this issue. Being a

premier Institute in this part of the state our University too should be more actively contribute to this cause.

It was resolved to entrust Dr. Mrs. C. C. Khanwelkar to prepare a roadmap for Gender Equality Promotion Programmes and conduct Gender Equality Promotion Programmes for the Academic Year 2019-20.

IQAC/04/07/18-19 Workshops to be conducted under the auspices of IQAC.

- 1. Workshop on Faculty Development and Skills Enhancement Programme for teaching staff.**
- 2. Workshop on soft skills for students.**
- 3. Workshop on IPR activities for PG students**

Co-ordinator IQAC informed the members that as a part of quality initiatives by IQAC for promoting quality culture the above workshops have been planned in the next quarter. The responsibility of the same is entrusted to

1. Dr. Supriya Patil - Dean (Academics), Faculty of Medical Sciences
2. Dr. M. P. Ambali - Convener, Student Support and Progression Cell.
3. Dr. D. K. Agarwal - Additional Director of Research, KIMSUDU, Karad.

IQAC/04/08/18-19 To organize refresher course for enhancing computer skill and literary search for teachers under the aegis of Directorate of Research.

Co-ordinator IQAC informed the members the need to organize refresher course for enhancing computer skill and literary search for teachers under the aegis of Directorate of Research as done last year. This was needed so that all the staff (teaching & nonteaching) are covered and undergo the refresher course.

It was resolved to entrust the responsibility of the same to Dr. D. K. Agrawal, Additional Director of Research.

IQAC/04/09/18-19 To identify departments / service areas to be accredited.

- **Nursing excellence for NABH Accreditation.**
- **Medical Imaging Services for NABH Accreditation.**

The University is going to face NAAC inspection in the year 2020. The University is accredited by NAAC and also is ISO 9001:2015 accredited University. Its teaching hospital is NABH accredited, KIMS Diagnostic Laboratory is NABL accredited, Blood Bank is also NABH accredited and Neonatal Unit is accredited by National Neonatology Forum (INDIA).

In view of this, other service areas need to be identified for accreditation as there is weightage for accreditation.

Medical Director has informed about the below mentioned areas of accreditation.

- **Nursing excellence for NABH Accreditation.**
- **Medical Imaging Services for NABH Accreditation.**

It was resolved to initiate process for accreditation of the same.

IQAC/04/10/18-19 To consider the status report of 7 NAAC cells for the Academic Year 2018-19.

All the conveners of the 7 NAAC cells presented before the members the status report of their respective criterion for the Academic Year 2018-19.

The status report of each criterion was critically appraised and noted by the members.

IQAC/04/11/18-19 To conduct Gender Audit for the Academic Year 2018-19.

Coordinator IQAC informed the members that the Gender Audit for the Academic Year 2018-19 would be conducted in the last week of June 2019. The responsibility of the same was entrusted to Dr. Mrs. C. C. Khanwelkar, Convener, Women Empowerment Cell.

IQAC/04/12/18-19 To conduct Green Audit for the Academic Year 2018-19.

Coordinator IQAC informed the members that the Green Audit for the Academic Year 2018-19 would be conducted in the last week of June 2019. The responsibility of the same was entrusted to Mr. S. A. Mashalkar, Assistant Registrar (Estate & Security).

IQAC/04/13/18-19 Any other matter with the permission of the chair.

There being no other point raised by any member, the meeting was concluded with Vote of Thanks to the Chair.

The minutes were read out and confirmed.



**Co-ordinator, IQAC
KIMS "Deemed To Be University", Karad.**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



**Vice-Chancellor & Chairman
KIMS "Deemed To Be University", Karad.**

**Vice Chancellor
Krishna Institute of Medical Sciences
"Deemed To Be University", Karad**



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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 13th March 2019.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 13th March 2019.

Resolution No. IQAC/03/03/18-19

Developmental Budgetary proposal for the year 2019-20.

Particulars	Action to be taken by	Status of compliance
Developmental Budgetary proposal for the year 2019-20 was presented by the Finance Officer. This was in respect to the perspective plan of the University. It was resolved to recommend and submit the same to the Finance Committee.	Finance Officer	Submitted to Finance Committee. Approved in the Finance Committee meeting held on 18 th March, 2019. Subsequently submitted to Board of Management and approved vide resolution no. BOM-03/07/18-19 dated in the meeting held on 20 th March 2019.

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Resolution No. IQAC/03/04/18-19

Final Version of Manual of Health Sciences for Universities prepared by Expert Committee (CWG) on 24/01/2019 from NAAC.

Particulars	Action to be taken by	Status of compliance
<p>Co-ordinator IQAC informed the members that the Final Version of Manual of Health Sciences for Universities prepared by Expert Committee (CWG) on 24/01/2019 from NAAC was uploaded on the NAAC website 10 days ago.</p> <p>A copy of the same was mailed to all concerned stakeholders. All the conveners of the seven NAAC cells were entrusted to answer the questions and to collect the relevant data and documentary proof as per the revised format.</p> <p>All the conveners and the HOI's and Dean Academics were requested to sensitize all the concerned stake holders.</p> <p>All the members were also informed about the importance and relevance of IT in the new manual.</p>	<p>Conveners of NAAC Cells, HOI's & Dean Academics</p>	<p>Sensitization of all concerned stake holders done. Hard copy of the Manual distributed to all stake holders. Work initiated to compile data of the last 4 Academic Years as per the NAAC guidelines.</p>


**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



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Resolution No. IQAC/03/05/18-19

Preparation of AQAR for Academic Year 2018-2019 as per the new revised accreditation framework.

Particulars	Action to be taken by	Status of compliance
<p>Co-ordinator IQAC informed the members that the AQAR for the Academic Year 2018-19 has to be filled up online as the revised accreditation framework of NAAC.</p> <p>The relevant documents was mailed to all the concerned stakeholders. Previously the AQAR was filled up in the PDF format. All the conveners were entrusted the task to gather the relevant data and the documentary proof as this being the last quarter of the Academic Year 2018-19.</p>	Co-ordinator IQAC	All the stake holders sensitized about the new online method of submission of the AQAR for the AY 2018-19. Compilation of data is in the final stages and would be presented in the IQAC meeting to be held in the month of September 2019.

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



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Resolution No. IQAC/03/06/18-19

A proposal for establishing a Mind Body Wellness Clinic linked to Ayurvedic OPD.

Particulars	Action to be taken by	Status of compliance
Co-ordinator IQAC informed the members that an Ayurvedic OPD was established in Krishna Hospital & Medical Research Centre in the month of February 2019 as per the perspective plan. During the course of deliberations in the Planning & Monitoring Board meeting held in January 2019, it was suggested that in addition to this a Mind and Body wellness clinic can be established which will be linked to the Ayurveda OPD. The proposal was discussed in details and it was resolved to accept it and recommend it to the Board of Management for approval.	Medical Director	Ayurveda OPD alongwith Mind Body Wellness Clinic functional from February 2019 in Krishna Hospital and Medical Research Centre.

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



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Resolution No. IQAC/03/07/18-19

A proposal for Radio Frequency Identification (RFID) for the Library.

Particulars	Action to be taken by	Status of compliance
Librarian, KIMSDU submitted a proposal for Radio Frequency Identification (RFID) for the Library. This proposal was a part of the plan of upgrading the library. Being a quality enhancement step it was resolved to accept the proposal and to recommend it to the Board of Management for approval.	Registrar	Tender for Radio Frequency Identification (RFID) for the Library were called for. Finalization of the same would be done shortly and work for the same would commence immediately.


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Resolution No. IQAC/03/09/18-19

Accreditation of Department of Molecular Biology and Genetics by NABL.

Particulars	Action to be taken by	Status of compliance
Coordinator IQAC informed the members about the proposal from Director of Research to get Department of Molecular Biology and Genetics accredited by NABL. Preparation for the same was initiated six months ago and the department was awaiting the pre-assessment. Subsequent to which the final assessment will take place. It was resolved to entrust the responsibility to Dr. S. R. Patil, Professor of Microbiology, KIMS and Laboratory Director.	Dr. S. R. Patil, Professor of Microbiology, KIMS and Laboratory Director.	1. Pre-assessment of Department of Molecular Biology and Genetics took place on 18th April 2019. 2. Final Assessment took place on 22nd and 23rd June 2019. Subsequently, the Department was accredited by NABL valid from 25th July, 2019 to 24th July, 2021.

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



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Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 13th March 2019.

Resolution No. IQAC/03/10/18-19 **Reassessment of Krishna Hospital and Medical Research Centre by NABH.**

Particulars	Action to be taken by	Status of compliance
Medical Director informed the members that Krishna Hospital and Medical Research Centre is accredited by NABH from 01 st August, 2016 to 31 st July 2019. He informed the members that preparation for the same had been initiated and all the departments were ready for the reassessment	Medical Director	The NABH Reassessment inspection of Krishna Hospital and Medical Research Centre was done on 24 th , 25 th , 26 th May 2019.

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



KRISHNA INSTITUTE OF MEDICAL SCIENCES "DEEMED TO BE UNIVERSITY", KARAD

Accredited by NAAC with 'A' Grade (CGPA: 3.20 on 4 Point Scale)
An ISO 9001:2015 Certified University

Declared U/s 3 of UGC ACT, 1956 vide Notification no.F.9-15/2001-U.3 of the Ministry of Human Resource Development, Govt. of India
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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 13th March 2019.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 13th March 2019.

Resolution No. IQAC/03/11/18-19

Reaccreditation of KIMS Diagnostics Laboratory by NABL.

Particulars	Action to be taken by	Status of compliance
Coordinator IQAC informed the members that KIMS Diagnostic Laboratory was accredited by NABL for two years. The Laboratory Director had informed that a application has been made to NABL for the reaccreditation and the assessment date is awaited.	Laboratory Director	KIMS Diagnostic Laboratory was reaccredited by NABL. The assessment was held on 15 th & 16 th June 2019. Subsequently the KIMS Diagnostic Laboratory was accredited by NABL valid from 25 th July, 2019 to 24 th July 2021.

**Coordinator/Director, IQAC
KIMSDU, KARAD**

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Internal Quality Assurance Cell
KIMSDU, KARAD.**